

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
of the
HOUSING AUTHORITY OF THE CITY OF FORT LAUDERDALE
Held at 5:00 PM Thursday, November 07, 2013
437 SW 4th Avenue • Fort Lauderdale, Florida • 33315 • (954) 525-6444

Board Members	Attendance	Cumulative Attendance 6/13 through 5/14	
		Present	Absent
James Camp III, Chair	P	5	0
Maria Freeman, Vice Chair	P	3	2
Dr. Nicholas Tranakas	A	2	3
Shirley Carson	P	5	0
Robert W. Kelley	A	1	4

At this time, there are 5 appointed members to the Board, which means 3 would constitute a quorum. There were 3 members present.

Staff:

Mike Tadros, CFO

Guest:

None

Roll Call/Determination of Quorum

Mr. Camp, Chair, called the meeting to order at 5:35 P.M. Roll was called and it was noted that a quorum was present.

Approval of Agenda

Motion was made by Ms. Carson and seconded by Ms. Freeman. Motion voted on and passed unanimously to approve the November 07, 2013 meeting agenda.

Approval of Minutes – October 10, 2013

Motion was made by Ms. Freeman and seconded by Ms. Carson. Motion voted on and passed unanimously to approve the October 10, 2013 meeting minutes.

SECRETARY'S REPORT

1. RFQ # 2013-07 Real Estate Development Services

The Housing Authority recently advertised Request For Qualifications for Real Estate Development Services to work with the Authority in developing the site by maximizing the resources available for affordable housing purposes within the City of Fort Lauderdale and Broward County.

Earlier this year the Board approved Carlisle Development Group and Pinnacle Housing Group to provide Real Estate Development Services for the Agency. Subsequent to that approval Carlisle entered into an agreement to sell their Affordable Housing Division to Atlantic Pacific Communities. Based on that transfer it was recommended that the Agency re-procure the Real Estate Development Services.

The following two companies submitted qualification packages:

- Atlantic Pacific Communities
- Beneficial Communities

Copies of the proposals were forwarded to the Commissioners prior to the Board meeting.

The E.D. reviewed the selection criteria and scoring with the Board and requested a motion to approve staffs' recommendation for Atlantic Pacific Communities to provide Real Estate Development services for the potential development of the Sunnyreach Acres and Northwest Gardens V projects.

Ms. Freeman moved the motion to approve; Ms. Carson seconded. All voted in the affirmative.

2. Renewal of Employee Health Insurance

AETNA is the current health care provider for the Housing Authority employees. The E.D. discussed the renewal rate increase options and requested a motion to approve staffs' recommendation of the 2.7% increase option. The changes will be in effect January 1, 2014.

Ms. Freeman moved the motion to approve the recommended renewal option; Ms. Carson seconded. All voted in the affirmative.

3. Development Update

The E.D. gave the Board a quick rundown on the following development projects:

- Northwest Gardens II & IV are in the final quarter of completion, units estimated to go online December/January and by mid-March all 266 units should be online.
- Tax Credit Applications for Sunnyreach Acres (rehab), Suncrest Court & 700 building (NWG V) ready for submission for the next year's cycle.

4. Employee Incentive Compensation

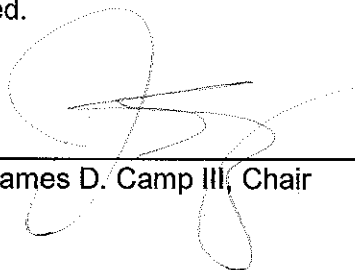
The E.D. presented this item for discussion and approval. The recommendation was that all Housing Authority (H/A) staff, except for newly hired, (hired less than 3 months) receive a one-week holiday incentive bonus pay.

Commissioner Carson moved the motion to approve the H/A paying a one week holiday incentive bonus to all qualified staff, including the Executive Director; Commissioner Freeman seconded. All voted in the affirmative.

New Business


Adjournment

There being no further discussion, the meeting was adjourned.



James D. Camp III, Chair

ATTEST:



Tam A. English
Executive Director/CEO/Secretary